

OKAIMH Board Meeting February 14, 2020

Board Members Attending: Desiree Doherty, Ed Long, Melissa Griffin, Monika Turek, Cynthia Mooney, Elizabeth Bard, Elizabeth Fisher, La Toyia Williams, Linda Manaugh, Lucia Ciciolla, Mary Ann Allbritton, Tish Dehart, Amy Chlouber (by Zoom for part of meeting), Ruth Slocum (by Zoom)

Staff Present: Maggie Elder, Carly Harris

Members/Guests Present: Ashleigh Kraft, Audra Haney

Meeting brought to Order: 9:06, Quorum Established, board introductions made.

Consent Agenda: Motion to approve consent agenda (January 2020 meeting minutes, finance report) by Turek. No discussion. 2nd by Dehart. Motion carried.

New Business:

1. Doherty introduced Carly Harris, who will serve as OKAIMH's new administrative assistant. Carly has a background and interest in early childhood. She holds a degree from UCO in child and family studies. She will take over responsibilities from Maggie immediately and Maggie has spent time in training Carly this past week.
2. Farewell lunch for Maggie will take place after the meeting for those who would like to join
3. Discussion of Director Reports. Doherty presented as part of structure of the board meetings she would like to include brief time for reports on activities related to standing meetings/projects that OKAIMH is participating in. These include reports on the Alliance leadership call, holders (endorsement) call, and policy calls. Doherty provided information to the board on when the calls occurred and encouraged board members to sign up for at least one call.
 - Doherty, Allbritton, and Griffin attended the February Leadership call. Allbritton provided report on the call including state updates and information about reflective supervision symposium. New Jersey is convening the symposium and the alliance is encouraging states to send a team of 3 people rather than just 2. They would like states to emphasize selecting a "diverse and multidisciplinary team". Doherty added that OKAIMH needs to determine a way to select the next group to attend the symposium and recommended a formal application process. Griffin added that Colorado has passed legislation to fund reflective supervision/consultation statewide. Doherty shared that the calls often include a presentation from one of the states on something innovative or a topic that other states would benefit from their experience. Next Leadership call is March 12 at 12 pm central.
 - Doherty presented on behalf of Chlouber the Holders/Endorsement call. There was no information shared that was new. Doherty explained this is where endorsement coordinators and those responsible for endorsement activities get together to support each other around endorsement work. Doherty shared that this call is not for everyone and will be handled by those on the endorsement committee for OKAIMH

4. Presentation of the Budget: Turek presented the 2020 budget and explained how the funds are tracked due to calendar year operations for the association and state fiscal year funding from OKAIMH's primary funding source – Department of Mental Health and Substance Abuse Services (ODMHSAS). Turek presented the line items and added a “percent of spending” to track where spending is within each category to make sure OKAIMH is on track with spending according to the contract timelines. Turek referenced some lines that had not been used as of yet such as scholarships. Explained this may be due to the fact that OKAIMH doesn't currently have a mechanism for advertising these opportunities or a way for members to apply.

5. Discussion of Scholarships: Doherty added that OKAIMH needs to encourage people to apply for scholarships. Discussion included that a form could be created and put on-line and advertised through the website and social media. Griffin added that the children's behavioral health conference is approaching in May and it would be an opportunity to support members in attending the early childhood track of the conference.

ACTION ITEM: Turek/Doherty will create a form to present to executive committee and the board by next meeting.

6. Presentation of Reflective Supervision Learning Collaborative (RSLC): Ashleigh Kraft, an OKAIMH member and one of the project leads for the RSLC presented on the project that is currently being funded by OKAIMH to expand access to quality reflective supervision/consultation in infant mental health in Oklahoma. Kraft provided a history of the project stating that the goal is for each learning collaborative to take on leadership for the next learning collaborative and that they would continue to meet to support each other in their work as the first RSLC has done after working with Janet Dean several years ago. To date, work has included creation of an application to the RSLC, receipt of applications and selection of 14 participants for the group. The project lead team has created the application, rubric for selecting candidates, response emails to applicants that will all be given to OKAIMH to use with future groups. The vision is to have this process be sustainable through OKAIMH. Bard asked how often RSLC's will happen. Kraft stated the intent is for this group to get through the 1.5 year process and start the next group so every 1.5 to 2 years. Griffin asked if there was a group who was ready to go through the process, would the current lead team be willing to create another group. Kraft responded possibly but that wasn't part of the original design. Cicciola shared her experience as a member of the current RSLC. Slocum shared written positive feedback from a participant as well.

On-Going Business:

1. Presentation and discussion of Strategic Plan: Ed Long led the group in a discussion of the strategic plan work that began last summer. Long shared the plan was designed to be a one year plan to address infrastructure and capacity building needs. Specifically, early focus was on board expansion, committee structures, and funding. Discussed that while work has been done, there is need to pause and create some reporting systems. Long will provide the board with an updated version of the strategic plan based on discussion today at the next meeting. *Notes regarding changes and discussion around the plan are noted within the plan as an attachment to the meeting minutes.

ACTION ITEMS: Doherty will convene sustainability committee to meet during in February, Dehart will take over from Long as the chair for the Endorsement Strategies Group and reconnect with action item leads to reengage the workgroup. Duden suggested a member spotlight on the website and through social media. Griffin agreed to share idea with communications committee.

Announcements:

Monika Turek has been Named a “Trailblazer” by Oklahoma Society of CPA’s. Congrats to Monika for her recognition in her field.

Next Endorsement exam is set for March 6th. Everything is set and Carly is going to be trained as a proctor.

Public Comment:

None

Meeting adjourn: Turek Motioned to adjourn meeting, Griffin 2nd, motion carried. Meeting adjourned at 11:02 am.