

Exam Accommodations

If an Applicant for Endorsement® at either IMHS or IMHM would like an accommodation for either part of the examination, they must submit a written request to the Endorsement® Coordinator no later than 21 days (3 weeks) before the examination date. The request must detail the kind of accommodation being requested, as well as documentation of the need for an accommodation (i.e., an assessment from a professional), except for ESL accommodations, as no documentation is required for those. The Coordinator will respond to the request at least 10 days before the examination date. The IMH associations of the Alliance are committed to meeting the needs of all members but may not be able to grant every accommodation request. The Endorsement® Coordinator will work closely with the Applicant to develop a plan that offers a reasonable accommodation without compromising the integrity of the examination, the identity of the Applicant, or the identity of the Reviewers.

If an Applicant's primary language is something other than English and they request an accommodation, that Applicant can have up to an additional 60 minutes for each section of the exam, i.e., a total of 2 ½ hours for Part One and a total of 2 ½ hours for Part Two. In addition, the Applicant may take a dictionary into the examination to assist in translation (e.g., a Spanish to English dictionary). ESL accommodations do not require documentation except for a written request for the standard extension of time outlined above. If more time than the standard extension is requested, further documentation may be required.