

**Minutes of April 14, 2023 Board of Directors Meeting**

Virtual via Zoom

The meeting was called to order at 9:05a.m. by President Tish Dehart. Quorum was established.

**In attendance: Directors**: Lucia Ciciolla, Tish Dehart, LaToyia Williams, Linda Manaugh, Teresa Berg, John Delara, Cynthia Mooney, Kevin Evans, Paula Koos, Juli Skinner, Brandi Duden, Desiree Doherty, Elizabeth Bard, Tamra Crabtree, Monika Turek

**Guests**: Audra Haney, Valerie Isaacs, Brandi Elwood (Fall Conference Chair), Stephanie Butterfield, Amber Masters, Amy Chlouber, Angela Fultz

**Staff:** Carly Harris

# CONSENT AGENDA

Consent agenda, minutes and the Finance report for March were presented. Linda Manaugh motioned to approve and Cynthia Mooney seconded. No discussion. Motion passed unanimously.

# COMMITTEE & DIRECTOR REPORTS

**President Report**

1. OKAIMH and AECM Team Re-grant
	1. Budget has been submitted - $9000 to do our project
	2. Planning to do surveys with providers – still developing questionnaires
	3. Planning to do focus groups/conversations with families
	4. Next steps - get together with agencies and people in the field to expedite.

**DEI Officer Report –** LaToyia Williams

* 1. Minority Health Month
	2. LaToyia is attending and presenting at the Blood at the Roots event this week
	3. Provided presentation on Social-Emotional Learning and Equity
		1. 5 core competencies: self-awareness, self-management, social awareness, relationship skills, and responsible decision-making
		2. <https://www.youtube.com/watch?v=Y-XNp3h3h4A>

**Committee Chair Reports**

1. **Communications.** Chair: Brandi Duden Carly presented update
	1. Website update – on track to roll out May 1
	2. Stephanie been promoting early childhood endorsement on social media channels; will start promoting for the Fall conference
2. **Fall Conference**. Chair: Brandi Elwood
	1. Conference Theme: Healing Through Connection
	2. Dr. Marva Lewis as keynote speaker, “Therapeutic cultural routines and rituals.”
	3. Working on save the date flyer with Stephanie
	4. Gathering sponsors and choosing food vendors.
	5. Next meeting is Monday April 24. Looking for more volunteers!
3. **Endorsement Strategy Group**. Chair: Autumn Cooper (not in attendance) – update by Tish
	1. Flyer going out to membership for Early Childhood Endorsement launch – May 12 following the May board meeting at 10am.
		1. First ECE cohort will attend to support
4. **Finance**. Chair: Monika Turek
	1. Financial policies were sent out to Board to review
		1. Changes to add checks and balances – how funds requested/approved, segregation of duties, limits on what approval levels are necessary for different dollar amounts, process for credit cards, invoicing policies, finance request form
		2. Generally boiler-plate language typical for organizations
		3. Jennifer deserves much of the credit for the work on the financial policies manual
	2. Question – role of president in approving purchases – needs to be done in consultation with the treasurer
	3. Question – moving budget line items – modifications less than 25% do not need approval
	4. Vote for approval: Motion to approve the updated financial policies made by Linda Manaugh; seconded by Paula Koos. Motion passed unanimously by roll call.
5. **Governance**. Chair: Juan Delara. No formal update.
	1. Linda Manaugh – will be able to give update in next month about policies she’s been working on
6. **Sustainability**. Chair: Paula Koos. No formal update.
	1. Committee needs new members – let her know about interest in joining
7. **Workforce Development**. Chair: Monika Turek
	1. Brainstormed at meeting about ways to improve burn out and prevent attrition of workforce.
	2. Next meeting will be April 20 – ask Carly to be added to the invite if you want to attend
	3. Cynthia Mooney - Upcoming webinar on April 27th about the Mental Health Workforce Crisis for anyone who is interested: <https://nihcm.org/events/the-mental-health-workforce-crisis?utm_source=NIHCM+Foundation&utm_campaign=bf7b24f109-042723_mental+health+workforce&utm_medium=email&utm_term=0_6f88de9846-bf7b24f109-167847736>
8. **Alliance Call.** April call – Tish and LaToyia attended
	1. Reflective supervisor categories – addressing the pushback about previous changes regarding who could provide RS/C. Lost membership due to this change.
	2. New proposal for “Endorsed RS/C Category” that will include all people that are able to provide RS/C
	3. If IMH Specialist or Family Specialist – can be ERC – can give RS/C and receive from anyone in ERC category. No testing should be required. Want to roll out in the Fall to be in effect April 2025.
	4. Julia Albrecht – volunteered to do special call to clarify RS/C endorsement categories. Also has regular calls on Thursdays at 12pm to support Endorsement

**Business**

1. Ed updates (on vacation)
	1. Will have updates on executive director and IECMH Workforce Listening sessions
2. Board succession planning
	1. Liz will share spreadsheet that keeps the list of board members and when their terms end
		1. Start to keep a list of roles we want to be filling and potential people we could recruit
		2. Want to maintain diversity and diverse perspective for the board. Might include people not focused on IMH to bring more depth and diversity; also to include people involved with ECE
	2. Linda Manaugh – Should be a Board Governance activity to keep track. Will review in Governance committee – 9:30 am on first Friday of month.

**Announcements**

* + - 1. Paula Koos – asked for update on the HIE
* Passed; still lots of discussions to be had. Looking to amendments.
	+ - 1. Next month after OKAIMH board meeting will be the ECE endorsement roll out
			2. Children’s Mental Health Awareness Week is May 7-13 – Cynthia Mooney and Children’s Behavioral Health Partnership can help support if cities do not have things planned.

**Public Comment**

1. Valerie Isaacs - Dutch brothers in Tulsa – purchases today go to support CAS and Safe Babies Court Team

Next Board meeting is second Friday in May on Zoom in @ 9:00a.m.

Motion to adjourn made by Linda Manaugh; seconded by Monika Turek. Motion passed unanimously.

# Meeting adjourned at 9:59 a.m. by Tish Dehart

*Submitted by Lucia Ciciolla*